



POLICY STATEMENT

PERSONAL DETAILS – PRIVACY ACT 1993

Objective

To ensure that statutory compliance is observed by the Cerebral Palsy (CP) Society in relation to the holding and dissemination of personal information in relation to the requirements of The Privacy Act 1993.

Policy

The CP Society requires certain personal information to be held in respect of each member. The type of information and the purpose of which the information is used is limited by The Privacy Act 1993.

The information provided by members is for the use of the CP Society only and will not be provided to other members or external agencies/individuals without the specific approval of the member(s) concerned.

Misuse of Personal Information

Should you have any concerns regarding misuse of the information held by the CP Society you should report this directly to the General Manager. The General Manager has been appointed as the Privacy Officer under the requirements of the Act, and is responsible for ensuring compliance with The Privacy Act 1993.

Change of Personal Information

All members are requested to keep the General Manager informed of any changes of address, telephone number or other detail already held by the CP Society

This Policy has been approved by the Executive and is effective to date:

Authorised:

K Sangster
President
Cerebral Palsy Society of New Zealand